

St Albans Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 25/09/2025		
	Cash in Hand 01/04/2025		81,633.28
	ADD Receipts 01/04/2025 - 25/09/2025		29,190.35
	SUBTRACT Payments 01/04/2025 - 25/09/2025		110,823.63
			12,776.76
	Cash in Hand 25/09/2025 (per Cash Book)		98,046.87
B	Cash in hand per Bank Statements		
	Petty Cash 11/05/2023	0.00	
	Unity Trust Bank - Current Account 17/06/2025	17,199.55	
	Unity Trust Bank - Instant Access A 17/06/2025	80,882.32	
			98,081.87
	Less unrepresented payments		35.00
			98,046.87
	Plus unrepresented receipts		
	Adjusted Bank Balance		98,046.87
	A = B Checks out OK		